

PUBLIC PARTICIPATION AT ARLINGTON HUMAN RIGHTS COMMISSION MEETINGS

In order to provide for full and open communication between the public and the Arlington Human Rights Commission, the Commission authorizes several avenues for the exchange of information, ideas, and opinions. All of the following operate within the framework of the Commission's scheduled meetings.

1. Written correspondence may be directed to the Commission through its Co-Chairs, to be shared with Commissioners at the next scheduled meeting. Correspondents shall include their name and address on all written statements.
2. In order to receive permission to speak during the public participation segment of the regular meeting, individuals or representatives must sign in to one of the 5 slots available and indicate their name, email and the subject of their comments. Only one person shall be allowed to speak on a given topic.
3. During the public participation segment of regular meetings of the Commission, individuals or group representatives may address the Commission on items of Commission business. The length of the public participation segment shall normally be no more than 15 minutes, but may be extended by a Co-Chair. Speakers must sign into Commission meetings and note that they intend to speak. Speakers must identify themselves by name and address, and will be allowed up to three (3) minutes to present their material. A Co-Chair may reduce speaking time if needed and/or may permit extension of this time limit. The Committee may respond to public comment, at the discretion of a Co-Chair, but extended discussion of issues during public participation is discouraged. If a particular issue arises during public participation that warrants an extended discussion, a Co-Chair may defer such discussion until a future meeting, and schedule an agenda item accordingly.
4. A citizen who wishes to have an item placed on the agenda will present the request in writing to a Co-Chair 1 week prior to the meeting.
5. Improper conduct and remarks will not be allowed. Defamatory or abusive remarks are always out of order. If a speaker persists in improper conduct or remarks, a Co-Chair may terminate that individual's privilege of address.
6. All remarks will be addressed through the Co-Chairs of the meeting.

AHRC Public Participation Forum Sign In Sheet

Name	Contact Information (optional)	Subject of Comment
1.		
2.		
3.		
4.		
5.		